



NAME OF COMMITTEE – DATE – **ARIAL 15**

PAGE SET UP 0.7 TOP, BOTTOM, LEFT AND RIGHT

FONT FOR REPORT - ARIEL 11

SUBJECT: ARIEL 12

REPORT BY: ARIEL 12

1. PURPOSE OF REPORT - **HEADINGS ARIEL 11**

- 1.1 This section would contain a very brief statement as to the purpose of the report (e.g. to recommend to Members that they decide to). If this is a report that is to be referred to Cabinet/Council there must be included within this section a line which advises that **the report is seeking the views of Members prior to its presentation to Cabinet/and or Council.**

2. SUMMARY

- 2.1 All reports **must** include a short summary of the report.

3. LINKS TO STRATEGY

- 3.1 This section would highlight how the recommended course of action contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:

- *A prosperous Wales**
- *A resilient Wales**
- *A healthier Wales**
- *A more equal Wales**
- *A Wales of cohesive communities**
- *A Wales of vibrant culture and thriving Welsh language**
- *A globally responsible Wales**

**Delete as appropriate*

Links to the Corporate Plan

How the proposals/project/report contributes to the Corporate Plan Well-being Objectives

4. THE REPORT

- 4.1 The precise nature of this part of the report will vary from one issue to another and according to the background info which needs to be provided etc.

4.2 Conclusion

(Optional Paragraph pulling together any themes running through the report/rounding up the issues referenced in the main body of the report section)

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 This *proposal/project/report** contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that.....

**Amend as appropriate*

The Well-being of Future Generations (Wales) Act became law in April 2015. The Act is about improving the social, economic, environmental and cultural well-being of Wales. It will make public bodies listed in the Act think more about the long term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. It will have a significant impact on all Council policies and priorities and has the potential to significantly affect the way we plan and deliver services and how we engage with individuals and communities within the Caerphilly county borough.

This section would highlight how the recommended course of action contributes to meeting the seven well-being goals within the Well-being of Future Generations Act (Wales) 2015. Although you may look at each goal in turn, the well-being goals must be considered as an integrated set of seven. This ensures that the fundamental relationship between improving the economic, social, environmental and cultural well-being is recognised.

The report needs to consider the long term outcome of a decision and account for the positive and negative impacts on future generations, long term community resilience and economic, environmental and social capital.

The five ways of working listed in the Act are:

- Long Term – The importance of balancing short-term needs with the need to safeguard the ability of future generations to meet their long-term needs
- Prevention - How acting to prevent problems occurring, or getting worse, may help public bodies meet their objectives
- Integration – Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives
- Involvement – The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

This section needs to consider how the five ways of working will be addressed to apply the sustainable development principle, and needs to be challenging and not a tick box exercise.

~~*For more information about the Well-being of Future Generations (Wales) 2015 Act, the seven well-being goals and the five ways of working, please see the attached [Guidance Note for Well-being of Future Generations Template](#) and/ or visit the [CCBC Well-being of Future Generations website](#) and/ or the [Public Services website](#).*~~

[For more information about the Well-being of Future Generations \(Wales\) 2015 Act, the seven well-being goals and the five ways of working, please see the Corporate Policy Unit Portal Guidance for Well-being of Future Generations and/ or visit the CCBC Well-being of Future Generations website and/ or the Public Services Board website.](#)

6. EQUALITIES IMPLICATIONS

- 6.1 In this section outline any potential equalities implications of the report and its recommendations on groups or individuals who fall under the categories identified in Section 6 of the [Council's Strategic Equality Plan](#). These implications would have been identified during the consultation stage or by undertaking an equality impact assessment, and can be positive implications as well as negative ones. **If there are no implications then the report can use the relevant standard paragraph from the [Equalities Implications in Committee Reports](#) guidance document (~~available on the intranet portal~~) (~~available on the Corporate Policy Unit Portal~~)** however this would have to be evidenced if challenged during the internal approval process or during any legal challenge at a later date.

Note: The Equalities Impact Assessment Questionnaire **must** be completed for all reports, if you require advice please contact Anwen Cullinane, Ext. 4404 or email equalities@caerphilly.gov.uk

7. FINANCIAL IMPLICATIONS

- 7.1 There must be a section outlining the financial implications of the report / recommendations and a clear statement as to how these implications (immediate and long term) will be funded – and the Deputy Chief Exec and / or Head of Corporate Finance should have been consulted. Where there are no financial implications the report can simply state that there are none.

9. PERSONNEL IMPLICATIONS

- 8.1 There must be a section outlining any personnel implications of the report –~~and the Deputy Chief Exec and / or the Head of People Services~~ **Personnel** should have been consulted. If there are no implications the report can state that there are none.
- 8.2 If the subject of the report relates to a restructure of a Service Area a Welsh Assessment on the vacant posts, after any ring fencing exercise has been undertaken, will be required. Guidance on undertaking a Welsh Assessment can be found in [Guidance On Assessing The Welsh Needs Within Posts](#).

9. CONSULTATIONS

- 9.1 If any consultee expresses views which differ from the recommendations, the author must include them in this section and as part of the main body of the report state: whether the author is of the view that they have been addressed satisfactorily in the report, whether they can/should be incorporated in the recommendation and if not incorporated into the recommendation, why not?

~~***This report reflects the views of the consultees***~~

All responses from consultation responses have been incorporated in the body of the report

This report reflects the views of the consultees

10. RECOMMENDATIONS

10.1 This section would set out the recommendations of the Director concerned.

11. REASONS FOR THE RECOMMENDATIONS

11.1 From May 2002 legislation requires that the minutes record the reasons for making any decisions reached. It is therefore essential that reports set out clear "reasons" for making the decision as recommended, so that the minutes can either state "...for the reasons set out in the report" or, if necessary, repeat those reasons.

12. STATUTORY POWER

12.1 This is to identify the enabling statutory power(s) for the decision under consideration. It should also state whether the power(s) are the responsibility of full Council or Cabinet and if it has been delegated to officers.

13. URGENCY (CABINET ITEMS ONLY)

13.1 All Cabinet decisions will be subject to a "call-in" procedure whereby Scrutiny Committees can ask for the implementation to be delayed until they have considered the matter and, if they are so inclined, asked Cabinet to reconsider. The only exception will be items where the decision needs to be implemented urgently. If this is the case the report should state that this is so, and explain why. The Chairman of the Council must agree both that the decision proposed is reasonable in all circumstances and to it being treated as a matter of urgency.

Author: name, title and email address

Consultees: Insert names and titles and email address, one under the other. Consultees could include Chief Executive, Deputy Chief Executive, Directors, Heads of Service, Cabinet Member(s), Chairman and Vice Chairman of Scrutiny Committees, Local Ward Members. (Please note that Officers must consult in any event with the appropriate Cabinet Member, Ward Members and appropriate Officers and either incorporate their comments into the report or, if not accepted by the author of the report, the comments must be included in the report)

Background Papers:

This section would set out a list of the background papers available for inspection which disclose any facts or matters on which, in the opinion of the Proper Officer, the report or an important part of the report is based and have in his opinion been relied on to a material extent in preparing the report but do not include published works. A telephone number of a person to contact if you wish to inspect those papers is to be included. In the case of exempt background papers a sentence to the effect that "Background papers are exempt" is sufficient.

Appendices:

Appendix 1 Title of Appendix 1 if used
Appendix 2 Title of Appendix 2 if used
Appendix 3 Title of Appendix 3 if used